

**WACKENHUT SERVICES, INCORPORATED**  
Nevada Operations (DOE)

JOB DESCRIPTION

Job Title: Director, Operations

Reports To: Deputy General Manager

Wage/Salary Range: Level 36

Training and Experience Required:

Education and Experience:

Masters degree in an appropriate discipline from an accredited college/university and five years Operations and Planning experience or equivalent combination of academic training and experience. Significant experience in the field of security or law enforcement, and demonstrated leadership ability including effective communication and administrative skills. Practical experience in multi-agency emergency management operations and knowledge of the Nevada Test Site is desirable.

Other:

Must have a background, which would not preclude a security clearance being granted.

Summary and Purpose of Job:

Accountable for managing a comprehensive security operations program which supports all aspects of WSI operations, including emergency management activities. Provides management and direction to the Plans and Operations Section as well as the Protective Force Section to ensure efficient and effective security services are provided, and to ensure adequate manpower and equipment are available. Manages personnel, projects, controls budgets, and monitors operational performance to ensure compliance with Department of Energy (DOE) National Nuclear Security Agency (NSSA) and WSI orders and directives. Prioritizes workflow. Provides daily management support in the planning and execution of security force operations. Interacts with NNSA Safeguards and Security Division (SSD), DOD organizations, other NNSA/NV contractors and National Laboratory personnel to receive or advise direction and coordination of activities relevant to security operations. Ensures that work is executed in accordance with integrated management principles. Otherwise acts as directed.

Approved by:

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M. D. Ebert  
General Manager

### Specific Duties of the Director Operations Division:

As a Senior Leader in the organization, works to ensure accomplishment of all strategic goals and objectives.

Approves and participates in the formulation and coordination of operational plans, schedules, policies, procedures and orders which assist in directing the activities of the security force and support personnel.

Ensures security support operations, exercises, and on-duty training activities are conducted within established budgets, to include the identification of potential cost-saving opportunities in order to save contract dollars that can then be applied elsewhere.

Reviews and signs (authorization) written station orders and directives utilized by the security force in the performance of duties.

Develops and evaluates policies and procedures for the administration of WSI-NV security operations to ensure that they are in compliance with NNSA/NV and WSI orders and directives.

Evaluates existing protective force capabilities and identifies, evaluates and recommends corrective procedures, equipment or facility upgrades to improve capabilities.

Plans, coordinates and oversees the conduct of DOE/NNSA evaluated Force-on-Force exercises to assess security force capabilities.

Develops, reviews and updates WSI Standard Practices and protective force orders to ensure consistency with DOE/NNSA directives and site specific facility upgrades.

Recommends General Site Projects and reviews designs to ensure compliance with DOE orders and upgrades protective force capabilities to support the WSI mission.

Provides direction, oversees and assures compliance with the Collective Bargaining Agreement.

Provides direction for the development, review and update of WSI field force directives, DOE Orders and field force response plans covering detailed physical security measures that the protective force will take during an unanticipated event.

Provides direction for the planning, coordination and execution of WSI Tactical Operations Center activities in support of the DOE/NNSA multi-agency emergency management operations program.

Executes decisions pertaining to physical security in accordance with established DOE/NNSA and Company policies and regulations

Ensures compliance with DOE orders and directives, and WSI policy within assigned areas of responsibility.

Meets and discusses with NNSA, user and laboratory personnel matters relative to required security services.

Specific Duties of the Director Operations Division (Page 2):

Ensures all CPAF requirements are met or exceeded and that performance monitor is thoroughly briefed on accomplishments.

Ensures that work is executed in accordance with integrated safety, and safeguards and security management principles.

Otherwise acts as directed.